

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 13, 2021
5:00 p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in Executive Session on Wednesday, April 7, 2021 from 3:30 pm to 7:00 pm and Monday, April 12, 2021 at 4:30 pm to conduct interviews and immediately prior to this meeting from 4:15 pm to 4:55 pm to discuss personnel, litigation and real property matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director, Recording Secretary and Jamie Rozzo. **ABSENT:** Chief of Police; James Horvath

VISITORS TIME

DEVELOPERS TIME:

1. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve the Financial Security Reduction Request No. 1 from Arabian Meadows, Phase II in the amount of \$77,765.00 for completed improvements thereby reducing the Financial Security to \$535,696.75 as recommended by the Township Engineer in her letter dated April 12, 2021. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve the Sewage Facilities Planning Module for the Stewart Industrial Park as recommended by the Township Engineer and adopt Resolution R-13-21 accordingly. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve the addendum to the Road Use Maintenance Agreement (“RUMA”) for Arabian Meadows Phase II, to allow for the continued use of Barnickel Street, to Wilson Street to Vogliano Street to Bay Court Street as depicted in the map noted as Exhibit II to the subject RUMA and modification of the original approval dated November 24, 2021. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS:

No Reports Submitted

Township Manager
Planning Director
Chief of Police
Public Works Director
Parks and Recreation Director

Township Engineer
Township Solicitor
Code Enforcement
Fire Department

SUPERVISOR REPORTS:

Mr. Friend-No Report

Mrs. Kolovich-No Report

Mr. Kiehl-Thank you to Jessica Walker, Parks and Recreation Director and the committee for the wonderful job on the Chartiers Township Egg Hunt this year.

OLD BUSINESS:

1. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve Pay Application No.1 from Independent Enterprises for the purchase of the pre-cast concrete culvert only for the McClane Farm Storm Sewer project in the amount \$85,027.50 as recommended by the Township Engineer in his letter dated March 30, 2021. All Supervisors voted yes. The motion carried 3-0.

William Kiehl wants an inspector on the job site "at all times" during this backfill process. Township Engineer Jen Slagle will make sure the inspector is there.

2. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to award the Base bid for the 2021 Road Paving Program Contract A to Youngblood Paving, Inc. of Wampum, PA in the amount of \$509,308.50, in accordance with the Public Bid opening of April 7, 2021 and as recommended by the Township Engineer in his letter dated April 8, 2021. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to award the bid Add Alternate 1 for the 2021 Road Paving Program Contract A to Youngblood Paving, Inc. of Wampum, PA in the amount of \$39,890.00, in accordance with the Public Bid opening of April 7, 2021 and as recommended by the Township Engineer in his letter dated April 8, 2021. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to award the bid for the 2021 Road Paving Program Contract B to Youngblood Paving of Wampum, PA in the amount of \$273,742.00, in accordance with the Public Bid opening of April 7, 2021 and as recommended by the Township Engineer in his letter dated April 8, 2021. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve establishing the intersections of Gormley Drive at Vogliano Street and the Intersection of Bay Court at Vogliano Street as Stop intersections and authorize the erection of the stop signs thereon in accordance with the Arabian Meadows Phase II traffic study and adopt Ordinance No. 394 accordingly. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve the waiver request of Edward and Erin Palilla from the requirements of §305-39 of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the sanitary sewer service extension be extended from boundary to boundary across the entire parcel for 298 Linda Lane, as recommended by the Planning Director and Township Engineer. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to approve the Deduct Meter request from Lori Greene for 201 Bridle Lane. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by William Kiehl and seconded by Bronwyn Kolovich authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.
FIRE TAX FUND: \$14,080.29; GF WASHINGTON CHECKING: \$74,441.59; \$ WASH.LIGHT/FIRE HYDRANT FUND: \$8,187.63WASH.ACT13: \$88,027.63;WASH. LOCAL SERVICES TAX FUND:\$2,135.97;WASH-RT.18:\$101,061.53;LIQUIDFUELSFUND:\$7,039.56;WF-REVENUE GAMING FUND:\$375.00;WASHINGTON.-COMM.CTR.OPER.FUND:\$2,989.70;WASH CAPITAL RESERVE:\$563.75;88 SEWER FUND WASH:\$7,312.17;99 W-F-PAYROLL FUND:\$7,850.14;TOTAL CHECK:\$314,064.96. All supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 1st Quarter 2021 Interim Financials- Township Manager; Jodi Noble, went over 2021 Interim Financials with the Board. Overall, the Township is on track and financials are good. If the board has any questions, Jodi has offered to go over financials with them in depth.
2. 2020 Road Program
 - a. Contract C: Museum Road
Independent Contractors will be starting the project within a month. Public Works Director; Ed Jeffries, took pictures of a water issue they were having (water not making it to the drain) and submitted them to the Township Engineer; Jen Slagle.

Jen made the contractor aware of the issue and they plan to remedy the issue.
 - b. Detour Repairs *The Public Works Director received 3 quotes to repair damage to properties that had taken place due to the paving project.*

A motion was made by William Kiehl and seconded by Bronwyn Kolovich to award the quote for the parking lot repairs for damage from the detour required by Contract C of the 2020 Road Paving

Program to ASAP Asphalt of Meadowlands, PA in the amount of \$11,180 as recommended by the Director of Public Works. All Supervisors voted yes. The motion carried 3-0.

3. 2021 Road Program-The Township Engineer; Jen Slagle will send over the contracts as soon as they are signed. The project number will follow, after the contracts are signed.
4. 2021 Sewer Rehab-The Township Public Works Director; Ed Jeffries marked the area. Maps need to be made.
5. McClane Farm Stormwater Project/Grant- The crane set the Culvert 4-13-2021. Jen Slagle mentioned they did run into some utility issues but are set to finish in the projected time period originally set. Clean Up work may not take place until after the road reopening. Township Manager; Jodi Noble has requested notification when the road will be opening and when clean up will take place, so residents can be notified in a timely manner.
6. 2021 Bond Refinancing- Chartiers Township received better Bond Refinancing than expected. Bond Closing will take place next week. Supervisor Gary Friend will need to sign the contracts.
7. Barnickel and Country Club Intersection- The alternate Township Engineer will be working on this project to make it safer. The Developer will pay for the costs.
8. Piatt Estates Offsite Sewer Line Dedication/ 537 Plan Approval-The DEP has done their initial review.
9. Airport Road /Mulberry Bridge Repair- Repairs have started taking place on Airport Road and are going smoothly. No repair has been started on Mulberry at this time.
10. Arnold Park Field Development-The Fencing is complete. Township Manager: Jodi Noble recommended we look at policies regarding Field Usage, as residents/nonresidents will be inquiring on using the field in the near future.
11. CTCC Sign-The sign has been fixed.
12. Location of the April 27, 2021 Meeting
A motion was made by William Kiehl and seconded by Bronwyn Kolovich to authorize the Township Manager to advertise the change in location of the April 27, 2021 Board of Supervisors meeting to the Chartiers Township Community Center, 2013 Community Center Drive, Houston, PA 15342 to accommodate capacity limitations and social distancing. All Supervisors voted yes. The motion carried 3-0.
13. EOP Plan Update-A meeting took place to go through the current plan and any updates that may be needed on 3-30-21. Any updated information should be ready for the next meeting.

14. Summer Playground Fieldtrips-Parks and Recreation Director; Jessica Walker, has been inquiring on bussing prices in relation to summer playground field trips.
15. Tax Collector Office Space- Township Manager; Jodi Noble suggested the board start thinking about options for the new Tax Collector, and if we want to rent office space to them or handle it like Jordan is doing it. There have been no requests at this time.
16. Seasonal Laborers-Advertisements for Summer help have been advertised. As of right now, there are zero applicants. The board suggested to keep advertising and see where we are next meeting.
17. Army Corps Flood Study-Township Manager; Jodi Noble and AICP Planning Director; Adam McGurk attended a zoom presentation on a flood study that was conducted for Washington County. There were not a lot of positive options available to remedy the situation. The study was performed on the Chartiers Creek Watershed within the County.
18. April 20th Stream Clean Up-Chartiers Twp is partnering with Range Resources to help clean up on Earth Day. Range Resources will be providing materials for the cleanup. The Twp. Offices will be closed part of the day to allow for cleanup and will open in the afternoon.
19. Township Manager: Jodi Noble suggested we approve the signage requested by residents of Summerfield Woods. There have been several complaints due to ATV Riders riding on the donated property.
20. Complaint ATV Riders Summerfield Woods donated property Signage Request. *Call for a motion to authorize the Public Works Department to erect no Off-Road Vehicle and Penalty for the same signage on the property donated to the Township from Summerfield Woods similar to what was placed in Arnold Park. A motion was made by William Kiehl and seconded by Bronwyn Kolovich to authorize the Public Works Department to erect no Off-Road Vehicle and Penalty signage. All Supervisors voted yes. The motion carried 3-0.*

PUBLIC COMMENT

James Cowie and Cynthia Cowie- 231 McClane Farm Rd inquired about their property line and the storm water easement. They would like to know who is responsible for the drain/drain clean up. The HOA, TWP, or property owner? Is the drain 25 ft from the road? Is it their right of way or the Townships where they are relocating the 1 in service line? They were never notified. They would also like for us to keep them informed during the construction process.

Township Engineer: Jen Slagle explained the easements are recorded, and the Public Works dept will clean debris from the culvert. Anything that is not within the Twp. right-of-way will be the HOA/Homeowners responsibility.

Township Manager: Jodi Noble verified it is 25 ft from Mr. and Mrs. Cowies property and the Township will reach out to Columbia Gas and get back to them.

John Brower and Debbie Brower- 234 McClane Farm Rd- are concerned with the road height, the wing walls on the Culvert, and would like to request two pine trees be planted in place of the one that was taken down on the property. They feel two pine trees, one on each side would look appealing, and help disguise the culvert better.

Township Engineer: Jen Slagle confirmed the contractor is responsible for setting the Culvert to grade and the plans. They have addressed their concerns with the contractor as well and will have a survey crew verify location and height tomorrow. She explained how the wing walls will work and the design.

Jodi Noble asked if they have provided documentation on the elevation issue?

Jen said she will call Mike and follow up.

ADJOURNMENT.

Time: 5:57PM

A. William Kiehl
Secretary

Jamie Rozzo, Recording Secretary